

Being part of Knox Church Dunedin

We like to think of ourselves as a church where we know each other. If you are or would like to be a part of this church we would appreciate some information that will enable us to get to know you and to include you within our ministry.

The Privacy Act requires that you know what information is held, and why, and that we have your permission before we store any personal information. Please read this page and, if you are willing, fill out the form on the other side and sign giving permission below.

Why now?

The Knox Church Council is wishing to ensure we comply with Privacy legislation and with good practice. Permission has not previously been sought.

What information is held?

See the other side of this form.

How is it stored?

It is held on the church computers. It will not be given to any other organisation.

Can you have access to it?

Sure. Just ask. In fact, we would appreciate any incorrect details being corrected.

Who else has access to it? And what is it used for?

The information is used for church purposes only. It will not be given to anyone outside the church. Within the church, it is used by the minister and secretary for keeping in contact with people and being able to run the church effectively. It may also be used by the church council, pastoral area conveners, pastoral visitors, roster coordinators and event organisers in providing pastoral care, outreach and in nourishing community, where this information helps them to carry out their work more effectively.

Church Phone Book

If you approve, you will also be included in the Knox church phonebook. It is to be made available to people involved in the running of Knox Church and approved others. The phonebook will only contain your name, email address and phone number.

Is it compulsory to give all this information?

No. You can give us as much, or as little, as you like. However, it is far more helpful to us if we do have as much information as possible.

Keeping information up-to-date

Please contact our church secretary at admin@knoxchurch.net or phone 4770229 if at some stage you need to update information provided on this form.

I give Knox Church Dunedin full permission to store the information contained on this form and to use it for the purposes described.

Signature: _____ Date: _____

Knox Church Dunedin Information Form

To help you in being part of Knox Church please fill out this form.
Each item is optional but full information does help us to help you be part of the community.
Thank you.

PERSONAL INFORMATION

Family name: _____ First Name: _____

Title (Mr, Mrs, etc.): _____ Name you prefer to be called: _____

Cell-phone number: _____

Address: _____

_____ Post Code _____

Email: _____

Phone number: _____ Work phone number: _____

MEMBERSHIP INFORMATION

Are you currently a member of Knox Church or are you returning to Knox? Please give details:

Have you been a member of another church? Please give details of the church:

MINISTRY INFORMATION

What church groups are you part of or interested in? _____

Skills and interests: _____

If you do not already participate in Knox's planned giving programme, would you like to join it or learn more about it?

Is there any further information you wish to provide?

Please include me in the church phonebook

(Please **sign** the other side of this form)